To be of greatest value, the Employer’s Guide should be given to those representing your organization at the Career Fair, as well as to those making travel arrangements and coordinating trip logistics. Recruiters with disabilities who may need assistance should call 812-856-4322 to discuss specific requests.
Thank you for registering for the Fall Career Fair. Please read the following information carefully to properly arrange your visit. We look forward to seeing you at the Career Fair!

**Schedule of Events**

**Employer-Faculty Reception**  
Wednesday, September 10, 2014 • 5:30 pm–7:30 pm  
Indiana Memorial Union, University Club President’s Room  
900 E. 7th Street, Bloomington, IN 47405

**Accelerator Reception (by invitation only)**  
Thursday, September 11, 2014 • 10:00 am–11:00 am  
Bloomington Convention Center  
302 S. College Avenue, Bloomington, IN 47403  
For more information about the Accelerator Corporate Giving Program, please contact Staci McFall at sgmcfall@indiana.edu

*Employers attending may begin setting up their Career Fair booths at 8:30 am.

**Career Fair**  
Thursday, September 11, 2014 • 11:00 am–4:00 pm  
Bloomington Convention Center  
302 S. College Avenue, Bloomington, IN 47403  
*Employers may begin setting up their Career Fair booths at 9:30 am. Lunch will be served 12:00–2:00 pm.

**Cancellation Policy**

Cancellation requests must be received in writing to Frances Adjorlolo at fadjorlo@indiana.edu no later than Thursday, September 4, 2014 to be eligible for a refund (less a $20 cancellation fee for paid registrations). No refunds will be issued after that date.

**Displays and Materials**

**Career Fair Display**

All registrations include an 8-foot table for your display, wireless access at the venue, and access to electricity at your table.

**Shipping**

If you plan to ship displays and other company materials, you MUST follow these shipping instructions.

Shipments must arrive on exactly September 10th. (DO NOT SHIP TOO EARLY!)

All shipments must be marked with the event date, the event name, and the hosting organization. Be sure to include your company name on all boxes. If you are shipping more than one box, indicate how many boxes are being shipped (e.g., 1 of 3, 2 of 3, 3 of 3).

You may use the pre-printed shipping label(s) (compatible with Avery label 5164 - download in MSWord or PDF format) or address your materials as follows.

Ship to:  
Bloomington Monroe County Convention Center  
302 South College Avenue  
Bloomington, IN 47403  
HOLD FOR INFORMATICS AND COMPUTING CAREER FAIR  
September 11, 2014  
Box # ____ of _____

**PLEASE NOTE:** The School of Informatics and Computing and the Bloomington Convention Center do not assume responsibility for the shipment or post-event storage of employer displays or other materials. EMPLOYERS ARE RESPONSIBLE FOR ARRANGING THEIR OWN POST-EVENT PICK-UPS WITH SHIPPING VENDORS.

Local shipping companies include Fed-Ex (1-800-463-3339), UPS (1-800-742-5877), and USPS (1-800-222-1811).

**Unloading Your Career Fair Display**

To unload and set up your Career Fair display, you may pull up to the curb near the south entrance of the Convention Center. Volunteers will be available to assist you.

**Travel and Lodging**

**Travel by Plane**

The primary commercial air service to Indiana University is provided by the **Indianapolis International Airport** (IND), located 50 miles north of Bloomington. From the Indianapolis International Airport, you can rent a car or take a shuttle to Bloomington.

- **Bloomington Shuttle Service**, 1-800-589-6004
- **Star of America**, 1-800-228-0814

Please allow for at least 1 hour and 30 minutes of travel time between Indianapolis and Bloomington.

**Travel by Car**

Detailed driving directions can be found on the Bloomington Convention Center website at [www.bloomingtonconvention.com](http://www.bloomingtonconvention.com). There is plenty of FREE on-site parking at the Bloomington Convention Center.

**Suggested Lodging**

**Courtyard Marriott** (connected to the Convention Center)  
310 S. College Avenue, Bloomington, IN 47403  
(888) 236-2427

**Biddle Hotel** (Indiana Memorial Union)  
900 E. 7th Street, Bloomington, IN 47405  
(812) 855-2536

**Dining Suggestions**

Bloomington offers many great dining options, and an excellent dining guide can be found at [www.magbloom.com/dining-out](http://www.magbloom.com/dining-out).
Hosting On-Campus Interviews

Participating in on-campus interviews is an excellent opportunity to improve your company's presence with students and often contributes to a more successful recruiting season. The Career Services Office offers two options for hosting on-campus interviews.

Option 1

Next-Day Interviews

Friday, September 12, 8:00 am–5:00 pm
Indiana Memorial Union – Alumni Hall
900 E. 7th Street

For Next Day Interviews, employers are expected to build their own interview schedules. At the Career Fair, we will provide you with a blank schedule that you may use as an interview sign-up sheet. At Next Day Interviews, please give us the carbon copy of that schedule so that we may properly check in students when they arrive.

For more information about Next Day Interviews, please contact Frances Adjourlolo at fadjorlo@indiana.edu.

Option 2

On-Campus Interviews

September 22 – December 5
Informatics and Computing Career Services
919 E. 10th Street, Room 110

On-Campus Interview schedules are managed through SoIC Careers, our online job posting and interview scheduling system. We manage these schedules on a daily basis, and we will work with you to select a date and create a schedule that best meets your needs.

To request an on-campus interview date, please log into SoIC Careers. Interview dates are approved on a first come, first served basis. For more information about On-Campus Interviews, please contact Staci McFall at sgmcfall@indiana.edu.

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2012-2013 Year in Review

127 companies recruited on-campus through career fairs, on-campus interviews, HCID Connect, information sessions, tech talks, and student organization events.

1,076 interviews were conducted on-campus.

211 companies hired full-time and/or summer 2013 interns.

$12.5 million will be earned in full-time salaries based on 198 student-reported salaries.